

## VOLUNTEER DRIVERS FOR LCA ACTIVITIES

In an effort to alert volunteer drivers of their responsibilities, as well as to screen volunteers for good driving records, the Georgia-Cumberland Conference has developed a "Volunteer Driver Questionnaire." ALL volunteer drivers must complete the questionnaire before being approved as a designated driver. The school has an obligation to know if volunteers have good driving records before they are allowed to drive on church functions. The completed forms will be kept on file. In the event of an accident that results in litigation, the school will then be able to prove that it did ask for driver information indicating the driver's safety record.

1. The minimum age for drivers is twenty-one (21) years of age.
2. Each driver must be properly licensed and have proper insurance in force. In addition, each driver must have an acceptable record of not more than two traffic citations and no fault accidents in the last three (3) years.
3. No vehicle is to carry more than the official rated load capacity and all passengers must wear seat belts. No double belting is allowed. Violations of this policy could result in insurance refusing to pay claims.
4. Adventist Risk Management recommends that volunteers have at least \$100/\$300 thousand liability coverage. Schools must satisfy themselves that drivers have at least state mandated minimum automobile liability and medical payments insurance and a valid driver's license. If an accident occurs, the volunteer's insurance will be considered the primary coverage and ARM will be secondary up to \$3 million.